

« Health » module

The [Health] module is used to:

- track the health path of the family members
- manage the costs reimbursed by the health insurance
- manage the other health-related costs

The information entered in the [Health] module will progressively constitute a health history including interventions, diseases and accidents. In some cases, they may be very useful to the attending physician.

This module also makes it possible to know the cost of health per family member at any time. It displays the amounts subject to health insurance, the deductibles used, etc.

Invoices can be entered directly in the [Health] module or entered and paid from the [Payments] module.

Invoices paid in the [Payments] module are automatically showing in the [Health] module after validation.

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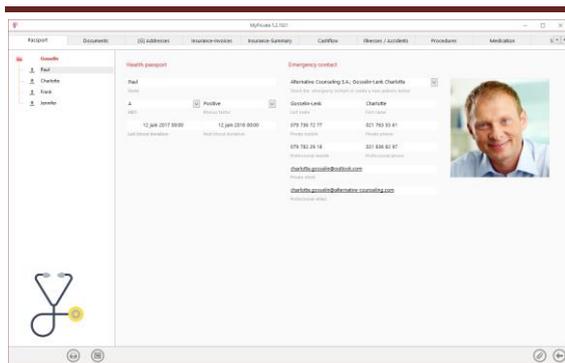
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Summary of the module tabs

[Passport]	Health passport and emergency contact of the family member
[Documents]	Non-financial documents linked to the health of the family member
[Addresses]	Addresses of the family practitioners
[Insurance-Invoices]	Invoices submitted to the health insurance
[Insurance-Summary]	Annual overview of health-related healthcare costs, including deductibles, refunds, etc.
[Cashflow]	Health-related cash flows, not subject to health insurance
[Illnesses/Accidents]	Diseases contracted and accidents
[Procedures]	Interventions related to diseases and accidents
[Medication]	Detail of medicines, linked to diseases and accidents
[Schedule]	List of appointments
[Measures]	Monitoring of values such as weight, blood pressure, etc.
[Vaccination]	List of vaccines received with expiry date
[Allergies]	Allergies that family members may suffer from
[Organ donation]	Personal donation wishes
[Notepad]	Area reserved for various notes about the current module
[Reports]	Printing of the information from the various tabs

[Passport]

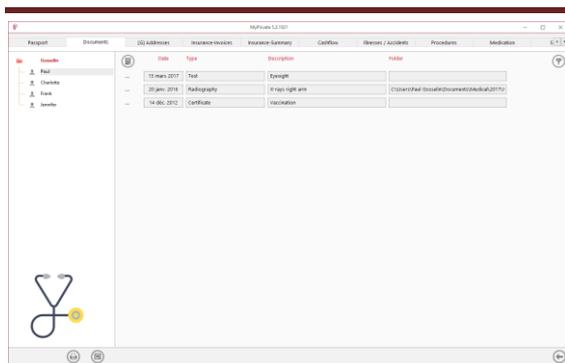


Special features of this tab :

The family members are created in the [Family] module. They appear automatically in the [Health] module.

The dates entered in the [Last blood donation] and [Next blood donation] fields are visible in the Events calendar.

[Documents] - Summary



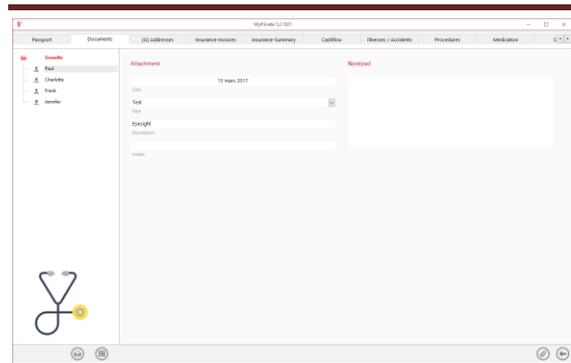
This tab allows you to scan and preserve all types of documents by assigning them a date, a type and a title.

A summary of documents related to the health of the family member allows a quick view of the documents available.

To add a new document, click on the icon

The screen below opens:

[Documents] - Detail



Enter the date of the document, a type (select an existing type from the drop-down menu or enter a new one) and a description. These three items will appear in the [Documents] - Summary. The [Notepad] field is for adding additional information.

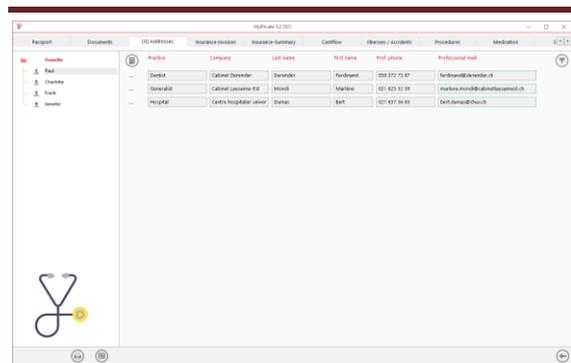
Once these fields are filled, click on the icon



to start scanning documents.

For scanning and document integration, please refer to the "Document Management" user manual.

[Addresses] - Summary

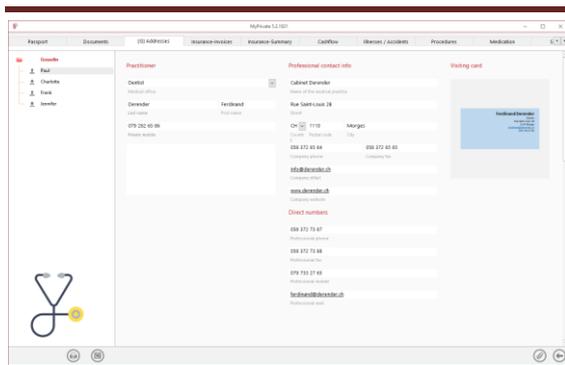


Summary of the family members' health practitioners.

This tab is global and shows the same addresses for all the family members.

To view and / or edit the detail of a record, click on the [...] field on its left.

[Addresses] - Detail



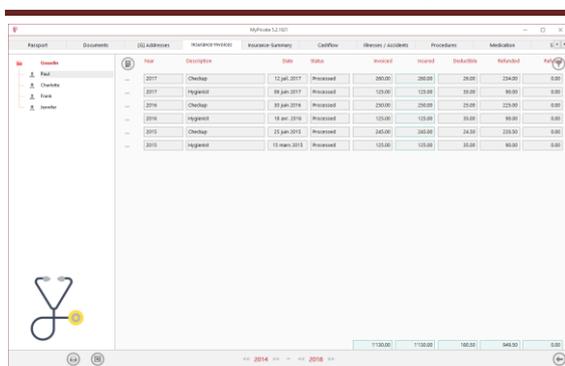
Special features of this tab :

This tab allows you to add the addresses and telephone numbers of health-related people (doctor, dentist, pharmacy, etc.).

This tab is [Global], which means it is the same for all family members and shows the same information for all passports.

The addresses entered in this tab are automatically visible in the [Addresses] module where additional fields can be entered if desired.

[Insurance - Invoices] - Summary

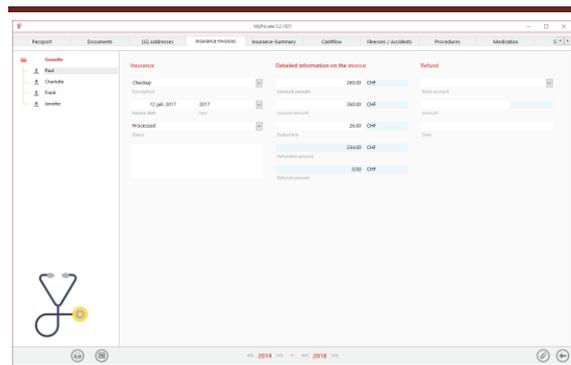


Year	Description	Date	Status	Insured	Insured	Deductible	Refused	Ref
2017	Checkup	12 Jun 2017	Processed	200.00	200.00	30.00	20.00	0.00
2017	Insurance	08 Jun 2017	Processed	100.00	100.00	30.00	30.00	0.00
2018	Checkup	30 Jun 2018	Processed	200.00	200.00	25.00	22.00	0.00
2018	Insurance	18 Jun 2018	Processed	100.00	100.00	30.00	30.00	0.00
2019	Checkup	25 Jun 2019	Processed	200.00	200.00	24.00	22.00	0.00
2019	Insurance	15 Jun 2019	Processed	100.00	100.00	30.00	30.00	0.00

This view displays a summary of the invoices sent to the health insurance.

To view and / or edit the detail of a record, click on the [...] field on its left.

[Insurance - Invoices] - Detail



Special features of this tab :

The fields [Insured Amount] and [Deductible] will be filled after validation of the amounts by the health insurance.

The [Status] dropdown menu is used to track the status of the invoice sent to the health insurance for reimbursement. The possibilities are: [Received], [Submitted] and [Processed].

When the status is set to [Received] or [Submitted], the refunded amount and the denied amount are 0.

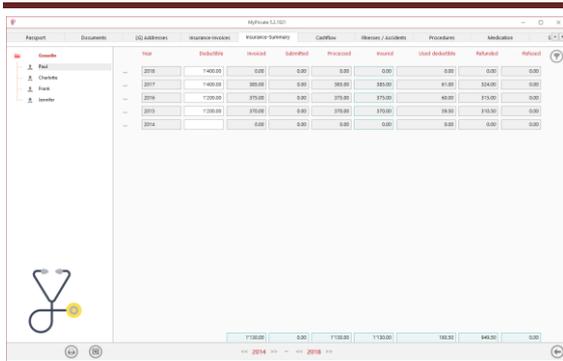
When the status is [Processed]:

- the value of the amount [Refused] = [Invoiced] minus [Insured]
- the value of the amount [Refunded] = [Insured] minus [Deductible]

The [Refunded amount] and [Refused amount] fields are calculated and displayed automatically, depending on the [Status] dropdown menu.

The drop-down menu [Bank account] allows you to choose which bank account the refund is made to. The transaction will be visible in the selected account of the [Bank Accounts] module, [Transactions] tab.

[Insurance-Summary] - Summary



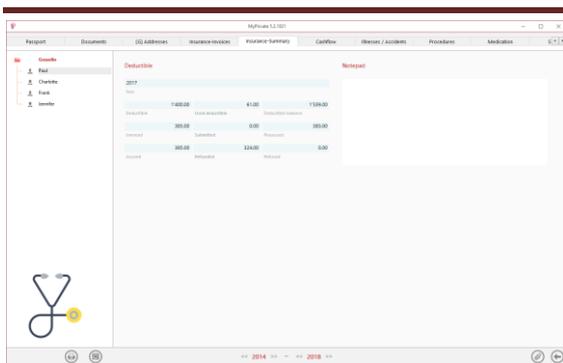
Year	Deductible	Invoiced	Subtotal	Processed	Invoice	Used Deductible	Refunded	Refused
2015	1400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2017	1400.00	380.00	0.00	380.00	380.00	61.00	324.00	0.00
2018	1200.00	375.00	0.00	375.00	375.00	60.00	315.00	0.00
2019	1200.00	370.00	0.00	370.00	370.00	59.00	311.00	0.00
2014		0.00	0.00	0.00	0.00	0.00	0.00	0.00

Special features of this tab :

The annual amount of the deductible is entered manually in the [Deductible] column.

The amounts displayed in the other columns come from the [Insurance - Invoices] tab. They are calculated and displayed automatically.

[Insurance-Summary] - Detail



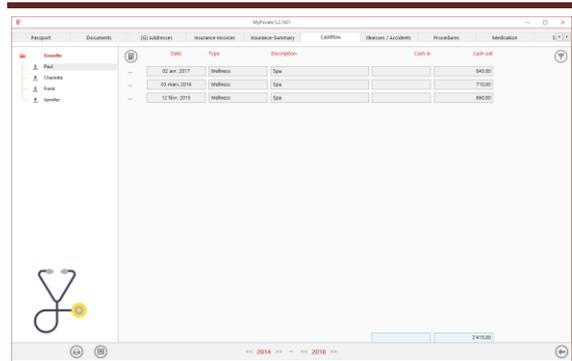
Year	Deductible	Invoiced	Subtotal	Processed	Invoice	Used Deductible	Refunded	Refused
2017	1400.00	380.00	0.00	380.00	380.00	61.00	324.00	0.00

Notepad

The information displayed in the various fields come from the [Insurance - Invoices] tab. They are calculated and displayed automatically and cannot be edited in this tab.

This field [Notepad] is intended to add comments.

[Cashflow] - Summary

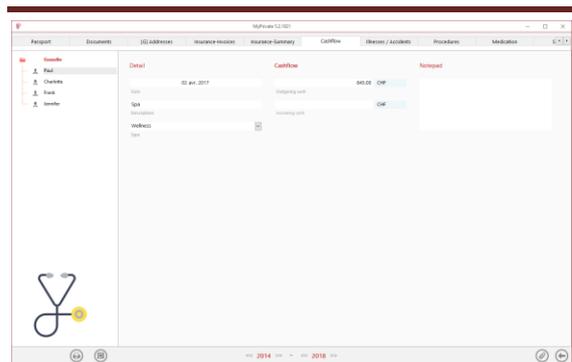


Date	Type	Description	Cash in	Cash out
02 Jan 2017	Healthcare	Spa	340.00	0.00
03 Mar 2018	Healthcare	Spa	0.00	710.00
12 Nov 2019	Healthcare	Spa	0.00	860.00

This view shows a summary of cash flows related to health, but not subject to health insurance (not covered by the health insurance).

To view and / or edit the detail of a record, click on the [...] field on its left.

[Cashflow] - Detail

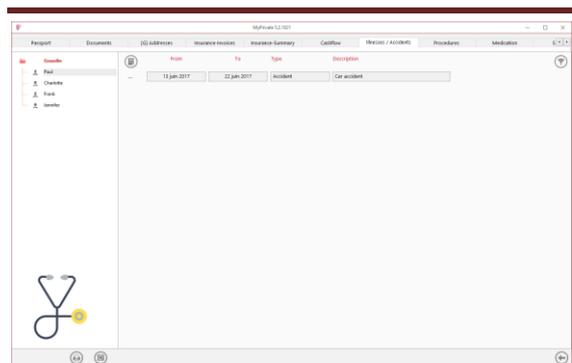


Date	Type	Description	CashFlow	Notepad
02 Jan 2017	Healthcare	Spa	340.00 CHF	

Special features of this tab :

These cash flows will not appear in the [Insurance - Invoices] tab, but will be visible in the [Financial Statements] module > [Cashflow] tab > [Health] module.

[Illnesses / Accidents] - Summary

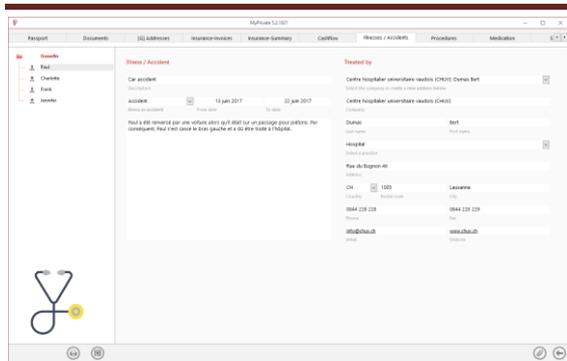


From	To	Type	Description
13 Jan 2017	22 Jan 2017	Accident	Car accident

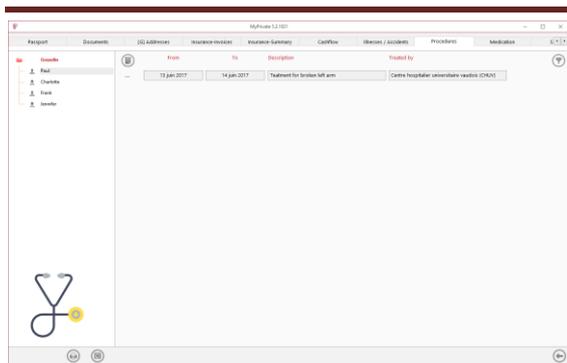
This view shows a summary of illnesses and accidents.

To view and / or edit the detail of a record, click on the [...] field on its left.

[Illnesses / Accidents] - Detail



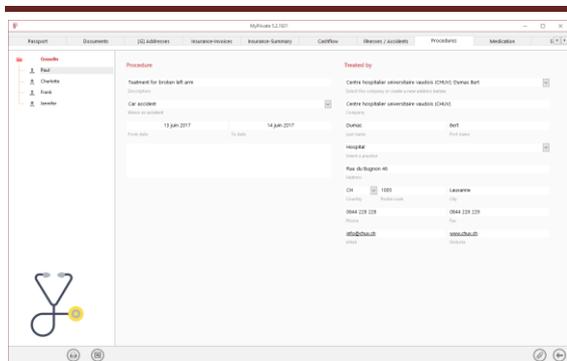
[Procedures] - Summary



This view shows a summary of interventions.

To view and / or edit the detail of a record, click on the [...] field on its left.

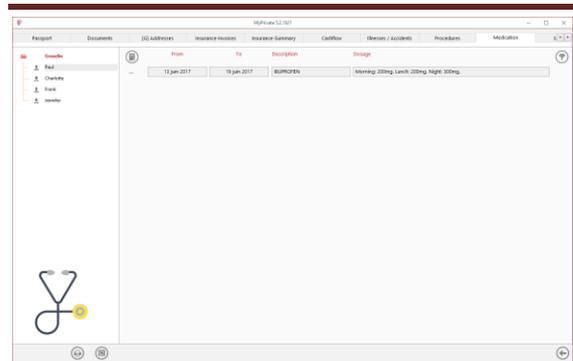
[Procedures] - Detail



Special features of this tab :

The [Illness or Accident] drop-down menu allows you to choose an event previously created in the [Illnesses / Accidents] tab.

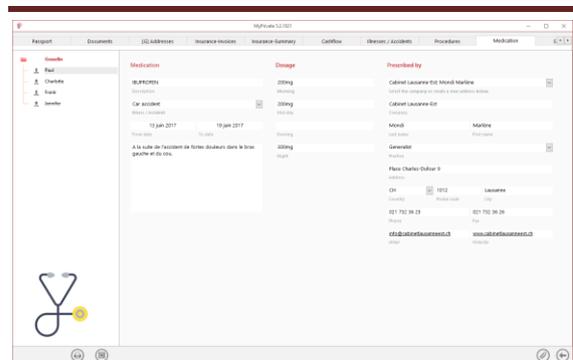
[Medication] - Summary



This view shows a summary of medication intake.

To view and / or edit the detail of a record, click on the [...] field on its left.

[Medication] - Detail



Special features of this tab :

The [Illness / Accident] drop-down menu allows you to choose an event already entered in the [Illnesses / Accidents] tab.

[Eyesight]

[Oculus dexter] (RE) / [Oculus sinister] (LE)

The values indicated by the optometrists are the following:

[Sphere] (SPH)

This indicates the amount of lens power, measured in dioptres (D), prescribed to correct near-sightedness or farsightedness.

[Cylinder] (CYL)

This indicates the amount of lens power for astigmatism.

[Axis]

This describes the lens meridian that contains no cylinder power to correct astigmatism.

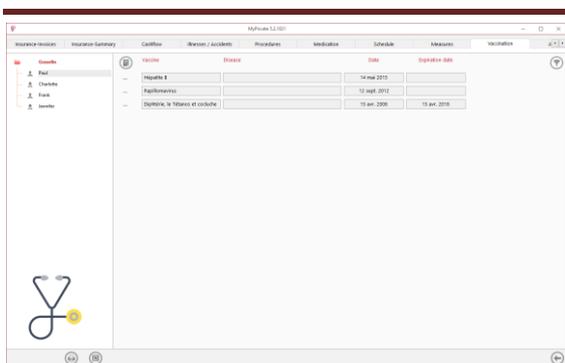
[Add]

This is the added magnifying power applied to the bottom part of multifocal lenses to correct presbyopia

[Prism]

This is the amount of prismatic power, measured in prism diopters ("p.d." or a superscript triangle when written freehand), prescribed to compensate for eye alignment problems.

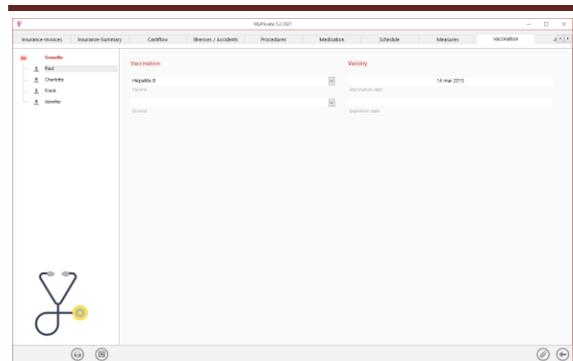
[Vaccination] - Summary



This view displays a summary of the vaccines made and their expiration date.

To view and / or edit the detail of a record, click on the [...] field on its left.

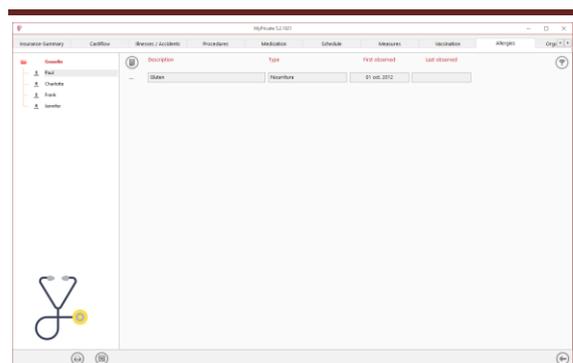
[Vaccination] - Detail



Special features of this tab :

The expiration date appears in the event calendar.

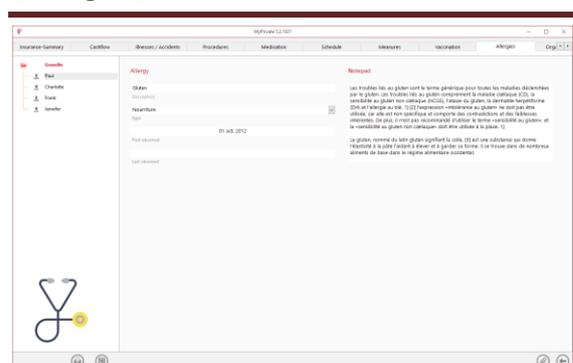
[Allergies] - Summary



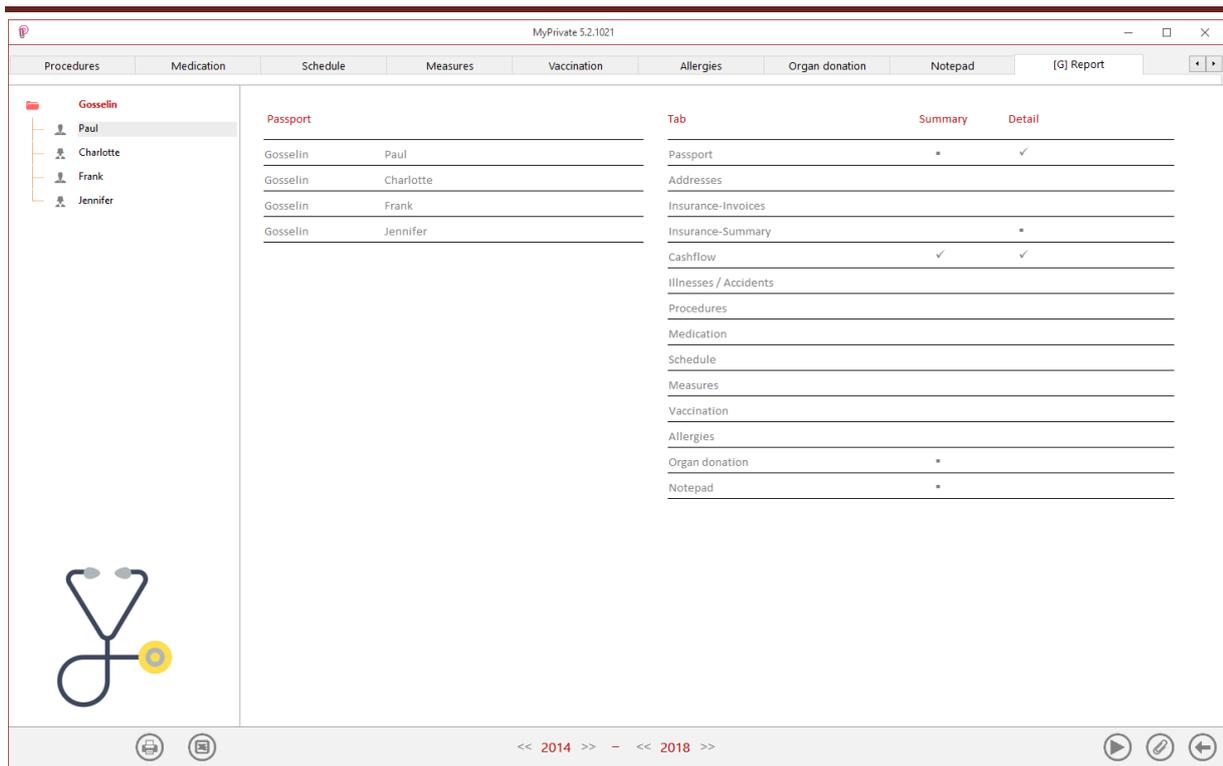
This view shows a summary of allergies and intolerances.

To view and / or edit the detail of a record, click on the [...] field on its left.

[Allergies] - Detail



[Report]



Passport		Tab	Summary	Detail
Gosselin	Paul	Passport	*	✓
Gosselin	Charlotte	Addresses		
Gosselin	Frank	Insurance-Invoices		
Gosselin	Jennifer	Insurance-Summary	*	
		Cashflow	✓	✓
		Illnesses / Accidents		
		Procedures		
		Medication		
		Schedule		
		Measures		
		Vaccination		
		Allergies		
		Organ donation	*	
		Notepad	*	

Select / deselect the data to be printed by clicking on the corresponding line (s) and column (s).

The choices are based on

- Passports
- Tabs - Summary and detail

Selected passports and tabs are marked with the [✓] sign.

For some tabs it is possible to print the summary and / or the detail. When a print option is not available, it is indicated by the [*] sign.

Once the information to be printed has been chosen, click on the button and choose the [Generate report] option.

MyPrivate prepares a PDF file that will be ready for printing.