

“Pets” module

The [Pets] module is where all the useful information on the family’s pets is kept.

Invoices can be entered directly in the [Pets] module, or entered and paid in the [Payments] module.

Invoices paid through the [Payments] module are automatically also available in the [Pets] module after validation.

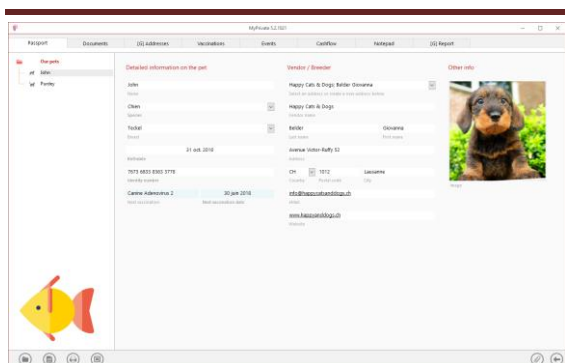
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Summary of the module tabs

[Passport]	Detailed information of the pet
[Documents]	
[Addresses]	Important addresses
[Vaccinations]	List of vaccines and treatments with expiry dates
[Events]	Important events in the pet’s life
[Cashflow]	Cashflow related to the pet
[Notepad]	Reserved area for various notes about the current passport
[Reports]	Printing of the information from the various tabs

[Passport]

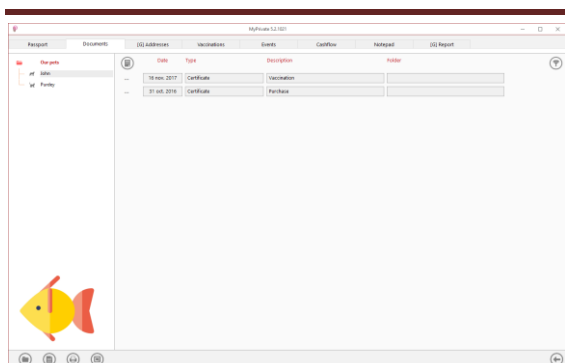


Special features of this tab :

The dates shown in the [Next vaccination] and [Next vaccination date] fields come from the [Vaccinations] tab and cannot be modified in this tab.


These dates appear automatically in the events calendar.

[Documents] - Summary

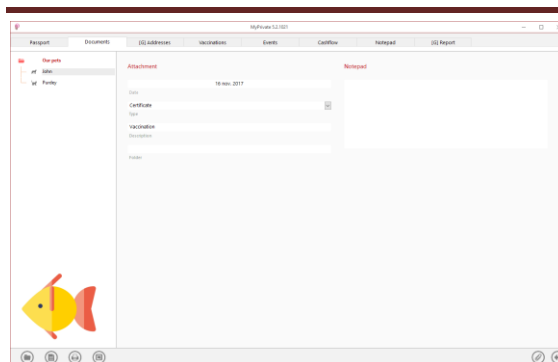


Date	Type	Description	Status
10 nov 2017	Certificate	Vaccination	
31 oct 2018	Certificate	Vaccination	


This tab allows you to scan and preserve all types of documents by assigning them a date, a type and a title. A summary of documents related to the pet is displayed and allows a quick view of the documents available.

To add a new document, click on the icon . The following screen opens:

[Documents] - Details

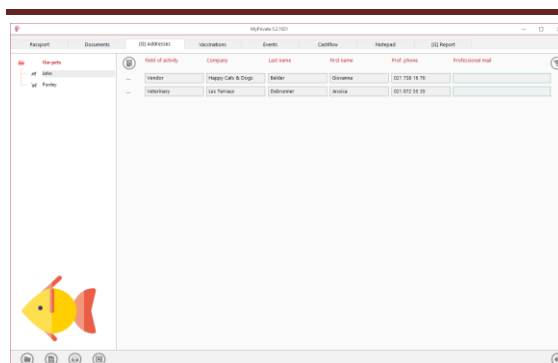


Enter the date of the document, a type (select an existing type from the drop-down menu or enter a new one) and a description. These three items will appear in the [Documents] - Summary. The [Notepad] field is for additional information.

Once these fields are filled, click on the icon  to start scanning documents.

For scanning and document integration, refer to the "Document Management" user's guide.

[Addresses] - Summary

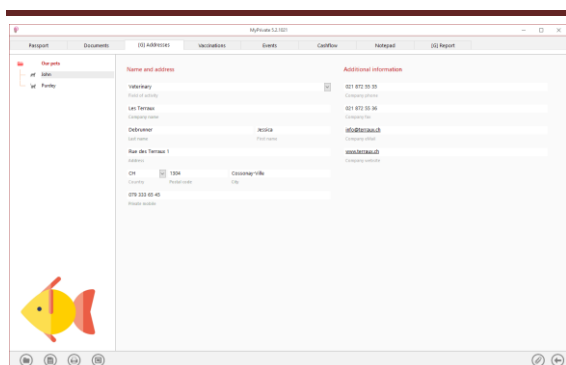


Kind of activity	Company	Last name	First name	First phone	Professional mail
Vet	Happy Cats & Dogs	Bred by	Gromma	021 738 16 75	
Vet	Last Name	Bred by	Gromma	021 738 16 75	

Summary of useful addresses related to the pets.

To view and / or edit the detail of a record, click on the [...] field on its left.

[Addresses] - Detail



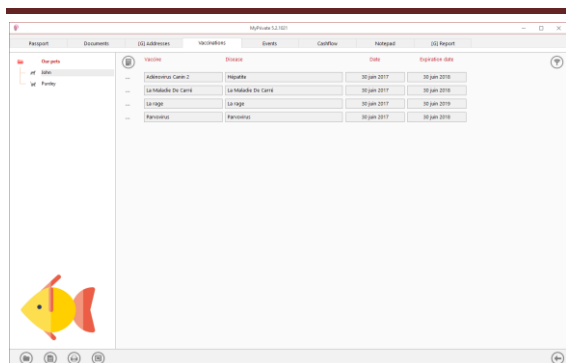
Special features of this tab :

This tab allows you to add the addresses and telephone numbers of persons related to the pets (vet, dog sitter, etc.).

This tab is [Global]. It's identical for all the pets and therefore shows the same information for every passport.

The addresses created in this tab are also automatically visible in the [Addresses] module, where additional fields can be completed if necessary.

[Vaccinations] - Summary

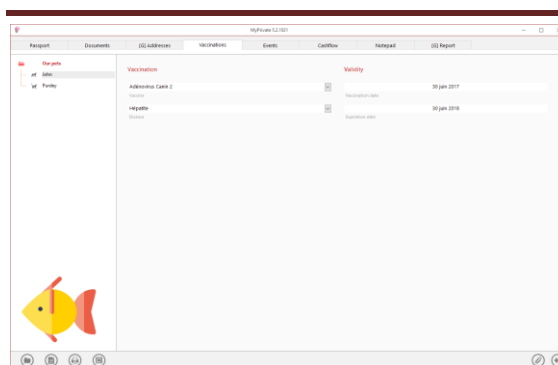


Name	Date	Expiration date
Address: Calle 2	30 jan 2017	30 jan 2018
La Malada de Calle	30 jan 2017	30 jan 2018
La Malada de Calle	30 jan 2017	30 jan 2018
La Malada de Calle	30 jan 2017	30 jan 2018
La Malada de Calle	30 jan 2017	30 jan 2018

This view displays a summary of vaccinations with expiry dates.

To view and / or edit the detail of a record, click on the [...] field on its left.

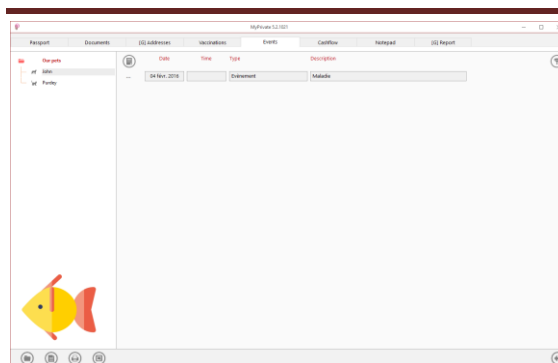
[Vaccinations] - Detail



Special features of this tab :

The [Expiry Date] of the vaccine automatically appears in the calendar.

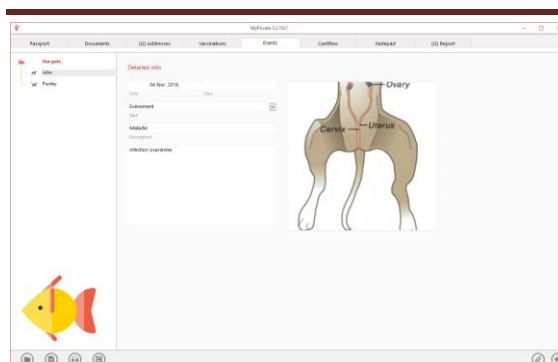
[Events] - Summary



Date	Time	Type	Description
30 Jan 2018		Event	Malade

This tab lets you record important events in the pet's life.

[Events] - Detail



Special features of this tab :

The [Date] appears automatically in the calendar.

[Cashflow] - Summary

MyPhone 3.2.1021

Report	Document	Address	Vocations	Events	CashFlow	Salary	[[Report
no	Doc path	Date	Type	Description	Cash in	Cash out	
1	1810	27 dec 2017	Naft-Kin	Aciana Engstrand Inc		36420	
2	1810	14 nov 2017	Naft-Kin	Aciana Engstrand Inc		36420	
3	1810	13 oct 2017	Naft-Kin	Aciana Engstrand Inc		36420	
4	1810	17 jan 2017	Naft-Kin	Aciana Engstrand Inc		36420	
5	1810	27 nov 2017	Naft-Kin	Aciana Engstrand Inc		36420	
6	1810	30 may 2017	Naft-Kin	Aciana Engstrand Inc		36420	
7	1810	15 May 2017	Naft-Kin	Aciana Engstrand Inc		36420	
8	1810	09 june 2017	Naft-Kin	Aciana Engstrand Inc		36420	
9	1810	22 dec 2016	Naft-Kin	Aciana Engstrand Inc		36420	
10	1810	21 oct 2016	Naft-Kin	Aciana Engstrand Inc		36420	
11	1810	22 aug 2016	Naft-Kin	Aciana Engstrand Inc		36420	
12	1810	11 aug 2016	Naft-Kin	Aciana Engstrand Inc		36420	
13	1810	04 Jul 2016	Naft-Kin	Aciana Engstrand Inc		36420	
14	1810	26 feb 2016	Naft-Kin	Aciana Engstrand Inc		36420	
15	1810	17 jan 2016	Naft-Kin	Aciana Engstrand Inc		36420	
16	1810	08 may 2015	Naft-Kin	Aciana Engstrand Inc		36420	
17	1810	04 Mar 2016	Naft-Kin	Aciana Engstrand Inc		36420	
18	1810	28 dec 2015	Naft-Kin	Aciana Engstrand Inc		36420	
19	1810	21 nov 2015	Naft-Kin	Aciana Engstrand Inc		36420	
20	1810	12 oct 2015	Naft-Kin	Aciana Engstrand Inc		36420	
						151620	

<< 2000 2017 >>

This view displays a summary of the cash flows related to the animal.

To view and / or edit the detail of a record, click on the [...] field on its left.

[Cashflow] - Detail

[Notepad]

The name "Baldur" in Old Norse and Old English means "brave" or "brave" (from Old Norse *baldr* and Old English *bald*).

The pronunciation was only in English, and the word was used in Old Norse, Old English, and Old Norse. The pronunciation was only in English, and the word was used in Old Norse, Old English, and Old Norse.

Although "Baldur" is a Germanic word, it is not a Germanic word. It is a Germanic word, but it is not a Germanic word. It is a Germanic word, but it is not a Germanic word.

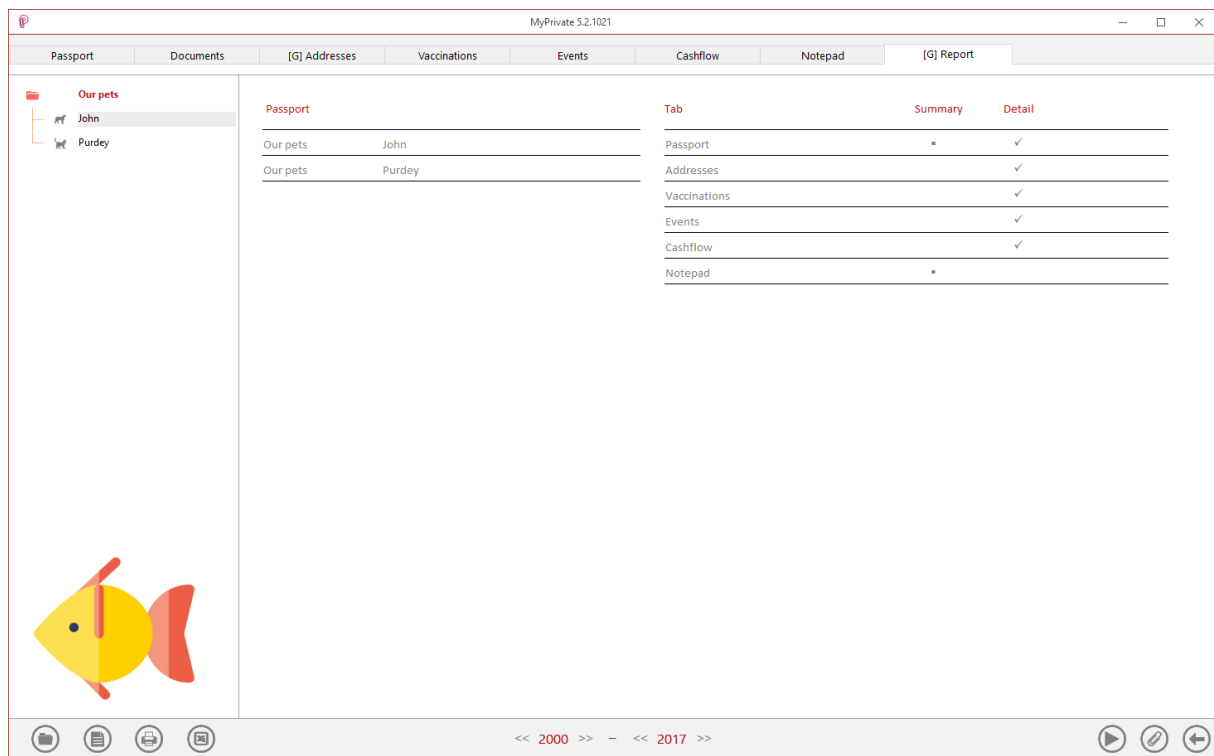
Because of this, the word "Baldur" is often used to refer to the word "Baldur" in Old Norse.

"Baldur" may be a Germanic word, but it is not a Germanic word. It is a Germanic word, but it is not a Germanic word.

This tab allows you to enter general notes related to the pet.

Reports

This tab allows you to choose which passports and tabs to print.



Select / deselect the data to be printed by clicking on the corresponding line(s) and column(s).


The choices are

- Passports
- Tabs – Summary and detail

The selected passports and tabs are marked with the sign [✓].

For some tabs, it is possible to print the summary and / or the detail.

When an option is not available, it is marked with the sign [*].

Once the information to be printed has been chosen, click on the button  and select the [Generate report] option.

MyPrivate prepares a PDF file that will be ready for printing.