



MyPrivate – Treatment of the Swiss QR bill

As of July 2020, the new QR bill will appear in Switzerland. In order to process a QR invoice, please proceed as follows:


- If the reference number has **27 digits**, or if it starts with **RF**
 - Click on the symbol  right of the invoice reference number.
An orange slip will popup; here you can select the type of reference, and copy the value from the invoice.
 - MyPrivate will check the reference number and alert you if an error is found
 - Close the orange slip
- For all other reference, enter any value. This value will be transmitted to the payee in the eBanking instructions
- For a new payee, copy the IBAN number from the invoice
- If you previously entered invoices for this payee, ensure that the IBAN on the invoice corresponds to the one displayed on the screen

Example: 27 digit reference

Receipt Account / Payable to CH44 3199 9123 0008 8901 2 Robert Schneider AG Rue du Lac 1268 2501 Biel Reference 21 00000 00003 13947 14300 09017 Payable by Pia-Maria Rutschmann-Schnyder Grosse Marktgasse 28 9400 Rorschach Currency Amount CHF 1 949.75 Acceptance point	Payment part  Currency Amount CHF 1 949.75 Name AV1: UV:UltraPay005.12345 Name AV2: XY:XYService.54321	Account / Payable to CH44 3199 9123 0008 8901 2 Robert Schneider AG Rue du Lac 1268 2501 Biel Reference 21 00000 00003 13947 14300 09017 Additional information Order of 15 June 2020 //S1/10/10201409/11/200701/20/140.000- 53/30/102673831/31/200615/32/7.7/33/7.7:139.40/40/0.30 Payable by Pia-Maria Rutschmann-Schnyder Grosse Marktgasse 28 9400 Rorschach
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27 digit
reference

Example: ISO Reference (starts with RF)

Receipt Account / Payable to CH58 0079 1123 0008 8901 2 Robert Schneider AG Rue du Lac 1268 2501 Biel Reference RF18 5390 0754 7034 Payable by Pia-Maria Rutschmann-Schnyder Grosse Marktgasse 28 9400 Rorschach Currency Amount CHF 199.95 Acceptance point	Payment part  Currency Amount CHF 199.95	Account / Payable to CH58 0079 1123 0008 8901 2 Robert Schneider AG Rue du Lac 1268 2501 Biel Reference RF18 5390 0754 7034 Payable by Pia-Maria Rutschmann-Schnyder Grosse Marktgasse 28 9400 Rorschach
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Reference
starts with
"RF"

Example: No reference, or unstructured reference

Receipt Account / Payable to CH37 0900 0000 3044 4222 5 Salvation Army Postfach 3001 Bern Payable by (name/address) _____ _____ _____ Currency Amount CHF _____ Acceptance point _____	Payment part  Currency Amount CHF _____	Account / Payable to CH52 0483 5012 3456 7100 0 Better World Trust P.O. Box 3001 Bern Payable by (name/address) _____ _____ _____ No reference
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Location of the Orange Slip popup icon and the IBAN

Bill detail Description _____ Reference _____ In foreign currency Currency Amount _____ Document date Due date _____ Bill type _____ Payment account _____ Credit card account _____ Tax filing _____	Submitted by Select the company or create a new address below Company _____ Last name First name _____ Street address _____ Country Postal code City _____ Telephone Telefax _____ eMail Website _____ IBAN _____ Account number Payment days _____
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Orange Slip with QR reference data entry fields at the bottom

042	>	00000000000000000000000000000000	+	0000000000	>
042	>	00000000000000000000000000000000	+	0000000000	>
00000000000000000000000000000000	>	00000000000000000000000000000000	+	0000000000	>
00000000000000000000000000000000	>	00000000000000000000000000000000	+	0000000000	>
00000000000000000000000000000000	>	00000000000000000000000000000000	+	0000000000	>
< 00000000000000000000000000000000	>	00000000000000000000000000000000	+	000000	>

☒ QR code with 27 digit reference 00000000000000000000000000000000
☐ QR code with ISO creditor reference RF 99 AAAAAAAAAAAAAAAAAAAAAA